



End of Year Collection

FOR EVALUATION & THE UPCOMING YEAR

In our efforts to make administering assessments easier, along with making sure we have enough data to put together the most complete evaluation for each grantee, the Kansas Children's Cabinet & Trust Fund (KCCTF), along with the evaluation team at Wichita State University (WSU), have agreed to the following terms for newly enrolled children into ECBG programs that require DECAs.

Evaluation

Any child that has participated for **at least 3 weeks AFTER** receiving the Pre-DECA should have a Post-DECA completed and entered in DAISEY by May 31

- This should be completed even if the child will be continuing the program after May 31 and into the new Evaluation Year.

Enrollment April 1 or After

Children enrolled into the program on or after April 1 will be required to have a Pre-DECA completed prior to May 31.

- If the child will **NOT** be continuing the program into the Upcoming Evaluation Year
AND
- There is time to do a Post-DECA prior to May 31 (making sure there has been **AT LEAST 3 Weeks** since the completion of the Pre-DECA)
 - Then a Post-DECA will need to be completed and entered in DAISEY prior to May 31.

Program Continuation into Upcoming Evaluation Year

Children continuing the program after May 31 and into the new Evaluation Year:

- Any DECA completed between April 1 and May 31 will be used as the initial DECA for the upcoming Evaluation Year.
- Children that will **complete or exit the program September 30 or prior**
 - Only **one** DECA would need to be completed in the upcoming Evaluation Year to have all required DECAs for the child.
 - The second DECA from the current Evaluation Year, which will be used as the initial DECA for the upcoming Evaluation Year, does NOT need to be re-entered into DAISEY.
- Children that will **still be participating in the program on October 1**
 - **Two** DECAs will need to be completed in the upcoming Evaluation Year.

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Example 1

Child Enrolled **March 15** & Pre-DECA completed **April 5**

- Child **WILL NOT** be continuing the program in the upcoming Evaluation Year.
 - A Post-DECA will need to be completed and entered in DAISEY by May 31.
- Child **WILL** continue the program in the upcoming Evaluation Year.
 - A second DECA needs to be completed and entered in DAISEY by May 31.
 - Child **completes or exits program September 30 or prior**
 - Only **one** DECA needs to be completed in the upcoming Evaluation Year.
 - Child will **still be participating in the program on October 1**
 - A **Pre- & Post-DECA** will need to be completed in the upcoming Evaluation Year.
 - Please make sure they are at least three (3) weeks between each DECA.

Example 2

Child enrolled **April 2** & Pre-DECA completed **April 10**

- Child **WILL NOT** be continuing the program in the upcoming Evaluation Year.
 - A Post-DECA will need to be completed and entered in DAISEY by May 31 since the child has been in the program for 3 weeks or more.
- Child **WILL** continue the program in the upcoming Evaluation Year
 - The DECA completed on April 10 will be used as the Pre-DECA for the upcoming Evaluation Year.
 - Child **completes or exits program September 30 or prior**
 - Only **one** DECA needs to be completed in the upcoming Evaluation Year.
 - Child will **still be participating in the program on October 1**
 - A **Pre- & Post-DECA** need to be completed in the upcoming Evaluation Year.
 - Please make sure they are at least three (3) weeks between each DECA.

Example 3

Child enrolled **January 5** & Pre-DECA completed **January 15**

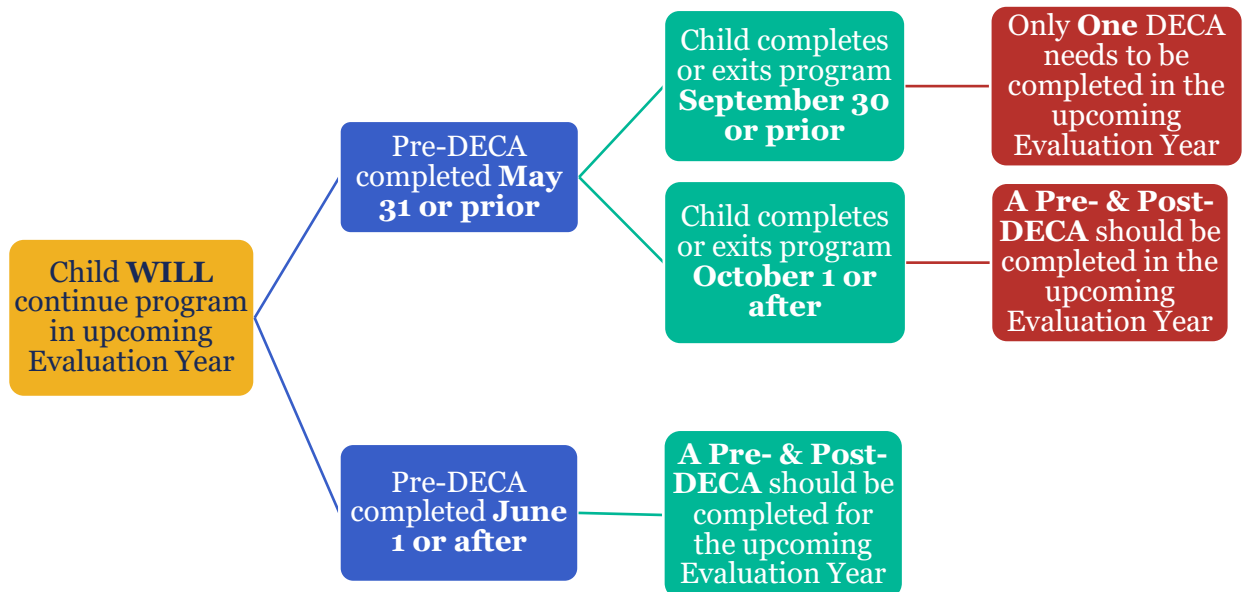
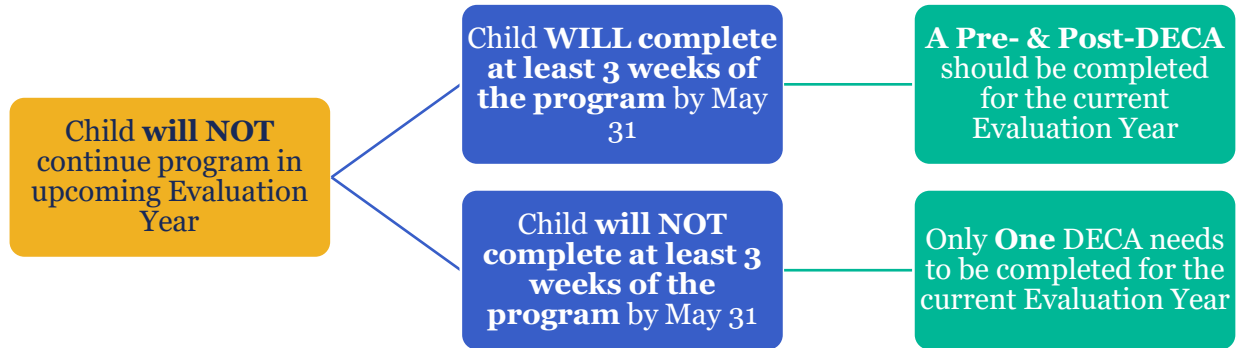
- Child **WILL NOT** continue the program in the upcoming Evaluation Year.
 - A Post-DECA will need to be completed and entered in DAISEY by May 31.
- Child **WILL** continue the program into the next Evaluation Year.
 - A second DECA needs to be completed and entered in DAISEY by May 31.
 - Second DECA is completed **March 10**
 - A **Pre- & Post-DECA** need to be completed in the upcoming Evaluation Year.
 - One at the beginning of the upcoming Evaluation Year and another when they complete the program.
 - Second DECA is completed **April 15**
 - Child **exits or completes the program September 30 or prior**
 - Only **one** DECA should be completed in the upcoming Evaluation Year.
 - Child will **still be participating in the program on October 1**
 - A **Pre- & Post-DECA** need to be completed in the upcoming Evaluation Year.

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Flow Chart



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