



## End of Year Collection

### FOR EVALUATION AND THE UPCOMING YEAR

In our efforts to make administering assessments easier, along with making sure we have enough data to compile the most complete evaluation for each grantee, the Kansas Children's Cabinet & Trust Fund (KCCTF) and the evaluation team at Wichita State University (WSU) have agreed to the following terms for families enrolled in ECBG programs that require KIPS.

### Evaluation

Any family that has completed **at least HALF the program** should have a second KIPS completed and entered in DAISEY by May 31.

- The second KIPS should be completed even if the family will continue the program after May 31 and into the upcoming Evaluation Year.

### Enrollment April 1 or After

Families enrolled into the program on or after April 1 are required to have the initial KIPS completed prior to May 31.

- If the family will **NOT** continue the program into the upcoming Evaluation Year  
**AND**
- Will have completed **at least HALF the program**
  - Then a second KIPS needs to be completed and entered in DAISEY prior to May 31.

### Program Continuation in the Upcoming Evaluation Year

Families continuing the program after May 31 and in the upcoming Evaluation Year:

- Any KIPS completed between April 1 and May 31 will be used as the initial KIPS for the upcoming Evaluation Year.
- Families that will **complete or exit the program September 30 or prior**
  - Only **one** KIPS would need to be completed the upcoming Evaluation Year to have all required KIPS for the family.
    - The second KIPS from the current Evaluation Year, which will be used as the initial KIPS for the upcoming Evaluation Year, does NOT need to be re-entered into DAISEY.
- Families that will **still be participating in the program on October 1**
  - **Two** KIPS will need to be completed in the upcoming Evaluation Year.<sup>1</sup>

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<sup>1</sup> Please contact the [WSU evaluation team](#) with questions on the time lapse between the last assessment in the current Evaluation year and the first assessment in the upcoming Evaluation Year.

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## Example 1

Family enrolled **March 15** and Initial KIPS completed **April 5**

- Family **WILL NOT** continue the program into the upcoming Evaluation Year.
  - A second KIPS needs to be completed and entered in DAISEY by May 31.
- Family **WILL** continue the program into the upcoming Evaluation Year
  - A second KIPS will need to be completed and entered in DAISEY by May 31.
    - Family **completes or exits program September 30 or prior**
      - Only **one** KIPS needs to be completed in the upcoming Evaluation Year.
    - Family will **still be participating in the program on October 1**
      - **Two** KIPS will need to be completed in the upcoming Evaluation Year.<sup>1</sup>

## Example 2

Family enrolled **April 2** and Initial KIPS completed **April 10**

- Family **WILL NOT** continue the program into the upcoming Evaluation Year.
  - If the family has completed **at least HALF the program**, a second KIPS needs to be completed and entered in DAISEY by May 31.
- Family **WILL** continue the program into the upcoming Evaluation Year
  - The KIPS completed on April 10 will be used as the initial KIPS for the upcoming Evaluation Year.
    - Family **completes or exits program September 30 or prior**
      - Only **one** KIPS needs to be completed in the upcoming Evaluation Year.
    - Family will **still be participating in the program on October 1**
      - **Two** KIPS will need to be completed in the upcoming Evaluation Year.<sup>1</sup>

## Example 3

Family enrolled **January 5** and Initial KIPS completed **January 15**

- Family **WILL NOT** continue the program in the upcoming Evaluation Year.
  - A second KIPS needs to be completed and entered in DAISEY by May 31.
- Family **WILL** continue the program into the upcoming Evaluation Year.
  - A second KIPS needs to be completed and entered in DAISEY by May 31.
    - Second KIPS is completed **March 10**
      - **Two** KIPS need to be completed in the upcoming Evaluation Year.
        - One at the beginning of the upcoming Evaluation Year and another when they complete the program.
    - Second KIPS is completed **April 15**
      - Family **completes or exits program September 30 or prior**
        - Only **one** KIPS needs to be completed in the upcoming Evaluation Year.
      - **Two** KIPS will need to be completed in the upcoming Evaluation Year.<sup>1</sup>

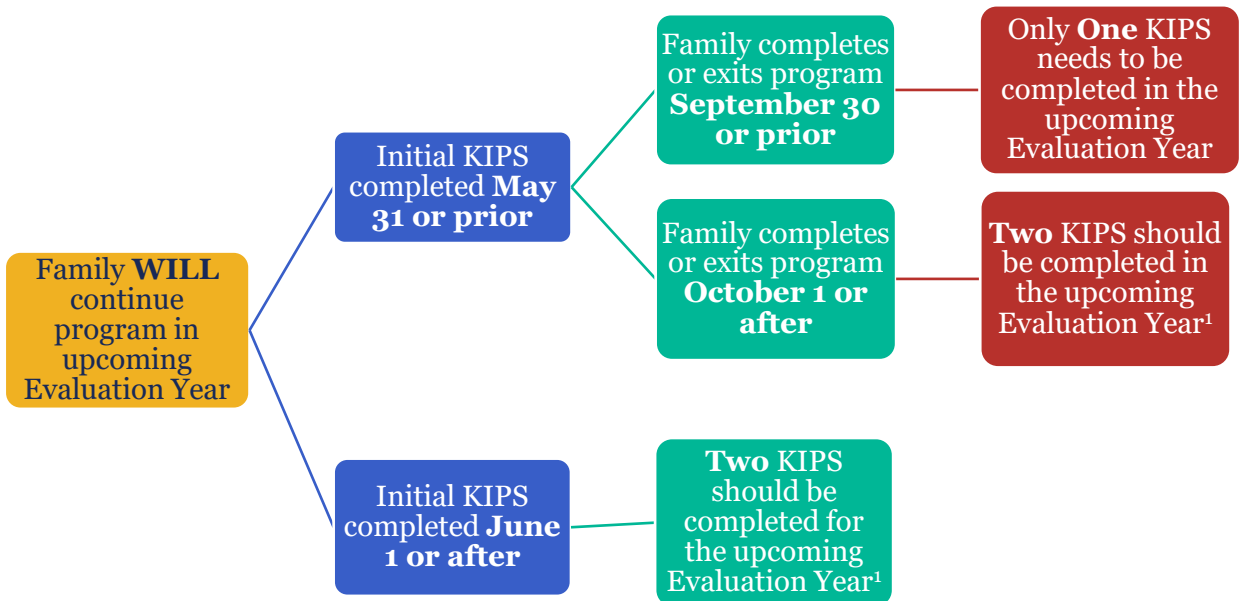
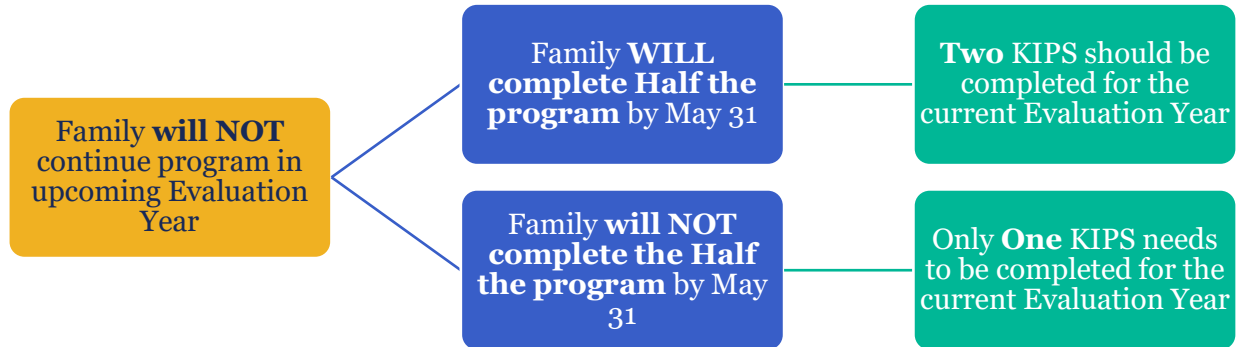
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## Flow Charts



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<sup>1</sup> Please contact the [WSU evaluation team](#) with questions on the time lapse between the last assessment in the current Evaluation year and the first assessment in the upcoming Evaluation Year.