



## End of Year Collection

### FOR EVALUATION & THE UPCOMING YEAR

In our efforts to make administering assessments easier, along with making sure we have enough data to put together the most complete evaluation for each grantee, the Kansas Children's Cabinet & Trust Fund (KCCTF), along with the evaluation team at Wichita State University (WSU), have agreed to the following terms for families enrolled into ECBG programs that require PSIs.

## Evaluation

Any caregiver that has completed **at least HALF the program** should have a second PSI completed and entered in DAISEY by May 31.

- This should be completed even if the caregiver will be continuing the program after May 31 and in the upcoming Evaluation Year.

## Enrollment April 1 or After

Caregivers enrolled into the program April 1 or after will be required to have the initial PSI completed prior to May 31.

- If the caregiver will **NOT** be continuing the program into the upcoming Evaluation Year **AND**
- Will have completed **at least HALF the program**
  - Then a second PSI will need to be completed and entered in DAISEY prior to May 31.

## Program Continuation in the Upcoming Evaluation Year

Caregivers continuing the program after May 31 and in the upcoming Evaluation Year:

- Any PSI completed between April 1 and May 31 will be used as the initial PSI for the upcoming Evaluation Year.
- Caregivers that will **complete or exit the program September 30 or Prior**
  - only **one** PSI will need to be completed in the upcoming Evaluation Year to have all required PSI for the caregiver.
    - The second PSI from the current Evaluation Year, which will be used as the initial PSI for the next Evaluation Year, does NOT need to be re-entered into DAISEY.
- Caregivers that will **still be participating in the program on October 1**
  - **Two** PSIs will need to be completed in the upcoming Evaluation Year.<sup>1</sup>

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<sup>1</sup> Please contact the [WSU evaluation team](#) with questions on the time lapse between the last assessment in the current Evaluation year and the first assessment in the upcoming Evaluation Year.

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## Example 1

Caregivers Enrolled **March 15** and Initial PSI completed **April 5**

- Caregiver **WILL NOT** be continuing the program in the upcoming Evaluation Year.
  - A second PSI will need to be completed and entered in DAISEY by May 31.
- Caregiver **WILL** be continuing the program in the upcoming Evaluation Year
  - A second PSI will need to be completed and entered in DAISEY by May 31.
    - Caregiver **completes or exits program September 30 or prior**
      - Only **one** PSI will need to be completed in the upcoming Evaluation Year.
    - Caregiver will **still be participating in the program on October 1**
      - **Two** PSIs need to be completed in the upcoming Evaluation Year.<sup>1</sup>

## Example 2

Caregiver enrolled **April 2** & Initial PSI completed **April 10**

- Caregiver **WILL NOT** be continuing the program in the upcoming Evaluation Year.
  - If the caregiver has completed **at least HALF the program**, a second PSI will need to be completed and entered in DAISEY by May 31.
- Caregiver **WILL** continue the program in the upcoming Evaluation Year
  - The PSI completed on April 10 will be used as the initial PSI for the upcoming Evaluation Year.
    - Caregiver **completes or exits program September 30 or prior**
      - Only **one** PSI needs to be completed in the upcoming Evaluation Year.
    - Caregiver will **still be participating in the program on October 1**
      - **Two** PSIs need to be completed in the next Evaluation Year for this family.<sup>1</sup>

## Example 3

Caregiver enrolled **January 5** & initial PSI completed **January 15**

- Caregiver **WILL NOT** be continuing the program in the upcoming Evaluation Year.
  - A second PSI will need to be completed and entered in DAISEY by May 31.
- Caregiver **WILL** continue the program in the upcoming Evaluation Year.
  - A second PSI needs to be completed and entered in DAISEY by May 31.
    - Second PSI is completed **March 10**
      - Two PSIs need to be completed in the upcoming Evaluation Year.
        - One at the beginning of the upcoming Evaluation Year and another when the caregiver completes the program.
    - Second PSI is completed **April 15**
      - Caregiver **completes or exits the program September 30 or prior**
        - Only **one** PSI needs to be completed in the upcoming Evaluation Year.
      - Caregiver will **still be participating in the program on October 1**
        - **Two** PSIs will need to be completed in the upcoming Evaluation Year.<sup>1</sup>

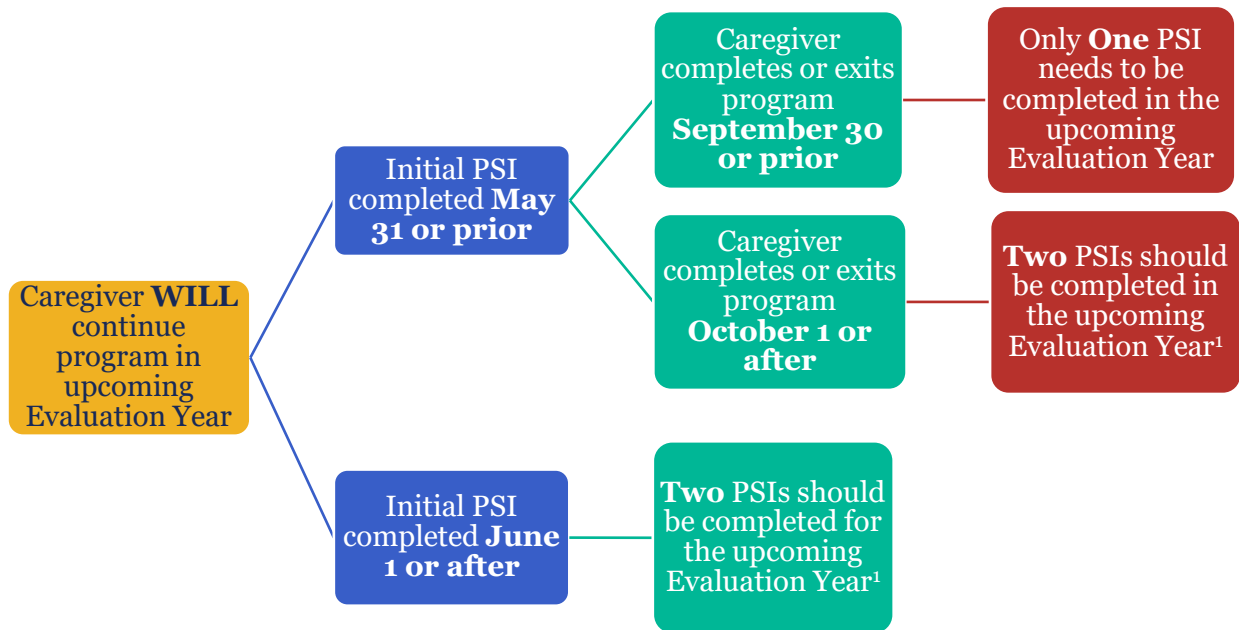
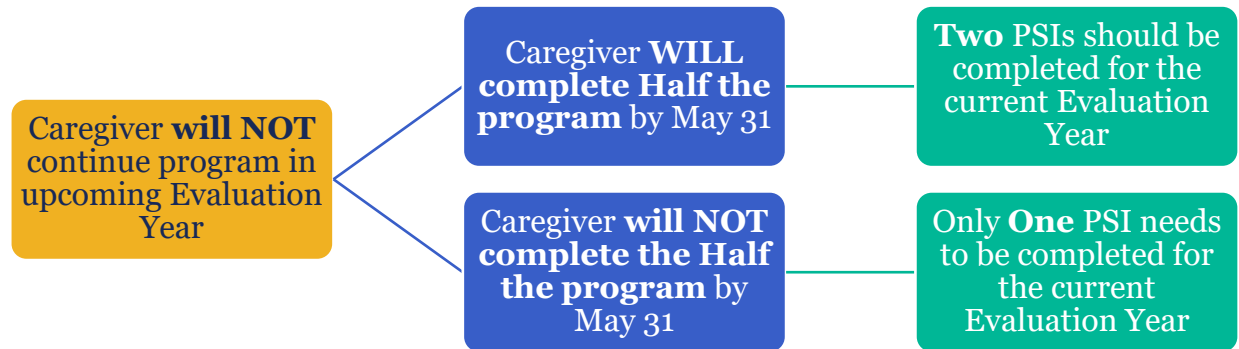
<sup>1</sup> Please contact the [WSU evaluation team](#) with questions on the time lapse between the last assessment in the current Evaluation year and the first assessment in the upcoming Evaluation Year.

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## Flow Chart



For more information, contact:

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<sup>1</sup> Please contact the [WSU evaluation team](#) with questions on the time lapse between the last assessment in the current Evaluation year and the first assessment in the upcoming Evaluation Year.